

# Noble Knight

Licensed Real Estate Agents Auctioneers and Property Managers

*Your Property Our Care*

## RESIDENTIAL TENANCY APPLICATION

[www.nobleknight.com.au](http://www.nobleknight.com.au)

**Head Office:**

246 Main Street (PO Box 422)

LILYDALE, VIC, 3140

P. 03 9735 5677

E. [rent@nobleknight.com.au](mailto:rent@nobleknight.com.au)

**Branch Office:**

4B, 36 Bell Street

YARRA GLEN, VIC, 3775

P. 03 9730 1788

E. [rent@nobleknight.com.au](mailto:rent@nobleknight.com.au)

# Residential Tenancy Application Form

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**Noble Knight**

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Thank you for choosing Noble Knight Real Estate. In order to provide you with a prompt response to your complete application, please ensure you have conducted the important points below and attached the relevant documents as requested.

1. Applicant/s **MUST** inspect the property they wish to apply for.
2. All persons over the age of 18 who will be living at the property **MUST** apply.
3. Each applicant is required to submit a separate application form.

## **APPLICANT CHECKLIST**

Before I submit this application, I have:

- Inspected the property both internally and externally

Completed the application **FULLY** and attached the following documents

- Proof of ID eg: Driver Licence, Passport or other photo ID
- Proof of income eg: Current pay slip (at least 2) or Centrelink Statement
- All rental histories through a Real Estate Agency **MUST** be supported by a copy of the rental ledger
- If you have rented from a private landlord you **MUST** attach a written reference from the landlord.

**Our agency will contact you within 24 - 48 hours with an answer, providing a complete application has been received.**


**If you are the successful applicant, you will be contacted and arrangements will be made for you to sign your new lease agreement within 48 hours of acceptance. This is important to secure the property as it will continue to be available to other applicants until this is done.**

## **Moving?** Leave it to us

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 Electricity  NBN / Broadband

 Gas  Pay TV

 Home Phone  Insurance

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move**  
*promise*

We guarantee that your electricity and gas will be connected on your agreed move-in date\*

\*T&Cs apply. Full details at [onthemove.com.au](http://onthemove.com.au)



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**on the  
move**

# Residential Tenancy Application Form

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form.

# Noble Knight

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## A. AGENCY DETAILS

### NOBLE KNIGHT REAL ESTATE

#### Head Office:

246 Main Street (PO Box 422)  
LILYDALE, VIC, 3140

P. 03 9735 5677

E. rent@nobleknight.com.au

#### Branch Office:

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E. rent@nobleknight.com.au

## B. PROPERTY DETAILS

### 1. Address of property?

Postcode	

All leases are for an initial term of 12 months unless otherwise specified in the advertising.

### 2. Lease commencement date?

	Day		Month		Year
--	-----	--	-------	--	------

### 3. How many tenants will occupy the property?

	Adults		Children; Ages:	
--	--------	--	-----------------	--

## C. PERSONAL DETAILS

### 6. Please give us your details.

Mr  Ms  Miss  Mrs  Other

Surname	Given name/s

Date of Birth	Driver's licence number

Driver's licence expiry date	Driver's licence state

Passport number	Passport country

### 7. Please provide your contact details.

Home phone number	Mobile phone number

Email address

### 8. What is your current address?


9. Are you renting? YES / NO      Owner? YES / NO  
Living with relatives? YES / NO      Sharing? YES / NO

## D. FREE UTILITY CONNECTION SERVICE

Our complementary partner On The Move can connect your utilities;

- It's a free and simple service
- Your connection is guaranteed by The On The Move promise
- There is no obligation to proceed with connections

Terms & Conditions: **Unless you advise us otherwise, by signing this application you are consenting to On The Move contacting you to arrange the connection of your utility services.** Regardless, you consent to On The Move contacting you regarding the connection and disconnection of your water services as a minimum. On The Move may need to disclose personal information to utility companies to arrange your services. On The Move and Noble Knight may receive a benefit for arranging your services. Please see On The Move's Privacy Policy at: [www.onthemove.com.au/legal-and-privacy](http://www.onthemove.com.au/legal-and-privacy). Standard connection fees may apply.

No, aside from my water service, I will connect my utilities of my own accord.



We guarantee that your electricity and gas will be connected on your agreed move-in date\*.

\*Terms and conditions apply.

Full details at [onthemove.com.au/on-the-move-promise-terms-and-conditions](http://onthemove.com.au/on-the-move-promise-terms-and-conditions)

## E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history.

I am aware that I may access personal information by contacting:

NTD: 1300 563 826  
TICA: 1902 220 346  
TRA: 02 9363 9244

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organisations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) refer to collection agents/lawyers (where applicable)
- (f) complete a credit check with NTD (National Tenancies Database - Phone 1300 563 826 - Email [info@ntd.net.au](mailto:info@ntd.net.au))
- (g) transfer water account details into my name

I consent to the disclosure of this page of the application form to **On The Move** ABN 84 101 648 257 for the purpose of enabling **On The Move** to offer the connection and disconnection of my water services as a minimum. I am aware that if I do not consent to the disclosure of my personal information for the purposes set out above, I may not be eligible to lease this premises. Where **On The Move** is requested to arrange for the provision of services, I consent to **On The Move** disclosing personal information it has collected about me to the applicable utility service provider for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that Noble Knight does not accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that Noble Knight, its employees and **On The Move** may receive a benefit in relation to the connection of a utility service.

Signature	Date

## OFFICE USE ONLY

Received by:	
Date Received:	

**F. APPLICANT HISTORY**

**10. How long have you lived at your current address?**  
 Years       Months

**11. Why are you leaving this address?**

**12. Landlord/Agent details of this property (if applicable).**  
 Name of landlord or agent  
  
 Landlord/Agent's phone number      Weekly rent paid  
      \$

*(please attach rental receipt ledger and/or written reference from landlord)*

**13. What was your previous residential address?**  
  
 Postcode  
 Did you own or rent?  
  
 How long did you live at this address?  
 Years       Months

**Landlord/Agent details of this property (if applicable).**  
 Name of landlord or agent  
  
 Landlord/Agent's phone number      Weekly rent paid  
      \$

Was bond refunded in full?      If NO, why not?  
 YES     NO   

*(please attach rental receipt ledger and/or written reference from landlord)*

**14. What was your previous residential address prior to No. 13?**  
  
 Postcode  
 Did you own or rent?  
  
 How long did you live at this address?  
 Years       Months

**Landlord/Agent details of this property (if applicable).**  
 Name of landlord or agent  
  
 Landlord/Agent's phone number      Weekly rent paid  
      \$

Was bond refunded in full?      If NO, why not?  
 YES     NO   

*(please attach rental receipt ledger and/or written reference from landlord)*

**G. OTHER INFORMATION**

**15. Please provide details of any pets.**  
 Breed / Type      Council registration number

**H. EMPLOYMENT HISTORY**

**16. Please provide your current employment details.**  
 What is your occupation?  
  
 What is the nature of your employment? (Please circle)  
          
 Employer's name (accountant if self-employed or institution if a student)  
  
 Employer's address (accountant if self-employed or institution if a student)  
  
 Contact name      Phone number  
        
 Average weekly hours      Net Weekly income  
      \$   
 Day       Months       Years

**PLEASE ATTACH PROOF OF INCOME  
 (PAYSLIPS OR LETTER OF OFFER)**

**17. Centrelink benefits**  
 Type      per fortnight  
      \$

**PLEASE ATTACH CENTRELINK STATEMENT**

**I. CONTACTS / REFERENCES**

**18. Please provide a contact in case of emergency.**  
 Surname      Given name/s  
        
 Relationship to you      Mobile number  
     

**19. Please provide two personal references (not related to you).**  
 Surname      Given name/s  
        
 Relationship to you      Mobile number  
        
 Surname      Given name/s  
        
 Relationship to you      Mobile number  
     

**J. PLEASE NOTE**

All payments must be made by direct deposit using the reference number supplied upon acceptance of the application. Keys will not be handed over until the lease has commenced, been signed by all applicants and all monies have been received as cleared funds including the bond.

Your application will be submitted to the landlord/s for their consideration. This is always the landlord/s decision. Landlords are entitled to reject an application without providing a reason.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent, should any circumstances arise whereby the property is not available for occupation on the due date.